



## ANNEX 1

### SMALL OFFER

DISCLAIMER – \_\_\_\_\_ [Name of Issuing Company]

### WARNING

You are being offered \_\_\_\_\_  
[name of financial product type (for example, ordinary shares)]  
in \_\_\_\_\_ [name of issuing Company]. The Companies Act  
in Fiji normally requires people who offer financial products to give detailed  
information to investors before they invest. It requires those offering financial  
products to have disclosed information that is important for investors to make an  
informed decision. This offer is subject to fewer disclosure requirements because it  
is a Small Offer under the Access to Business Funding Act 2025. As a result, you  
may not be given the information usually required for other offers. You will also  
have fewer other legal protections for this investment. You are strongly  
encouraged to ask questions, read all documents carefully, and seek independent  
financial advice before committing yourself.



**An application for registration of a Small Offer is to be filed with the Reserve Bank of Fiji, under an Offer Document. Such application may be submitted electronically to [smalloffers@rbf.gov.fj](mailto:smalloffers@rbf.gov.fj)**

## ANNEX 2

| SMALL OFFER<br>BASIC INFORMATION PACKAGE                                                                                                                                                                                                                                     |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Lodgment Details                                                                                                                                                                                                                                                             |  |
| Contact Information                                                                                                                                                                                                                                                          |  |
| Company or Representative:                                                                                                                                                                                                                                                   |  |
| Contact Name:                                                                                                                                                                                                                                                                |  |
| Position Description:                                                                                                                                                                                                                                                        |  |
| Contact number:                                                                                                                                                                                                                                                              |  |
| Email Address:                                                                                                                                                                                                                                                               |  |
| Office Address:                                                                                                                                                                                                                                                              |  |
| Declaration by applicant                                                                                                                                                                                                                                                     |  |
| I am applying for the registration of the attached document. I have the necessary written consent and agreements referred to in the attached document. The information provided in this application and in the attached document is true and correct at the time of signing. |  |
| Company Name:<br>Country of Incorporation:<br>Capacity: Director/ Company Secretary<br>Signature:<br>Date Signed:                                                                                                                                                            |  |
| Company Details                                                                                                                                                                                                                                                              |  |
| Legal/Registered Name of Entity                                                                                                                                                                                                                                              |  |
| Legal Nature of Entity                                                                                                                                                                                                                                                       |  |
| Applicable Business Entity Number                                                                                                                                                                                                                                            |  |
| Tax Identification Number                                                                                                                                                                                                                                                    |  |
| Registered Address                                                                                                                                                                                                                                                           |  |
| Permanent Address for Service of document if different from Registered Address                                                                                                                                                                                               |  |
| Postal Address                                                                                                                                                                                                                                                               |  |
| Company Website Address                                                                                                                                                                                                                                                      |  |
| Owner (s)/Shareholder (s) and Director(s) of Entity                                                                                                                                                                                                                          |  |
| Briefly describe the current nature and scope of your business activities within where it operates.                                                                                                                                                                          |  |



|                                                                                                                                                                                |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| List of all shareholders of Securities in the Company on the day the Basic Information Package is submitted, and the amount of each of those security holdings.                |  |
| <b>Details of the Offer</b>                                                                                                                                                    |  |
| a. The number and type of securities to be offered                                                                                                                             |  |
| b. Who is eligible to participate in the offer                                                                                                                                 |  |
| c. The issue price for each security, the total amount to be raised, and any other conditions applicable to the offer                                                          |  |
| d. The minimum amount to be raised under the offer                                                                                                                             |  |
| e. The manner in which allotments will be determined where the offer is oversubscribed                                                                                         |  |
| f. The minimum amount which an applicant can apply for                                                                                                                         |  |
| g. The minimum number of securities that can be applied for                                                                                                                    |  |
| h. The intended use of the proceeds of the offer                                                                                                                               |  |
| i. The opening and closing dates of the offer                                                                                                                                  |  |
| j. The date for confirmation of allocation of new Securities                                                                                                                   |  |
| k. Estimated date for allotment of Securities                                                                                                                                  |  |
| <b>Information about Directors</b>                                                                                                                                             |  |
| For each Director of the Company, state:<br>a. the name, occupation, nationality, residential address and contact details of each Director of the Company and if a director is |  |



|                                                                                                                                                                                                                                                          |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| also an employee of the Company<br>b. the period for which the person has served in that office                                                                                                                                                          |  |
| <b>Other documents</b>                                                                                                                                                                                                                                   |  |
| An undertaking by the issuer and each director that, for the purposes of the issue or any dispute arising out of the issue, services of documents at the permanent address for service is valid and effective service upon the issuer and each director. |  |
| A statement by each Director that: <ul style="list-style-type: none"> <li>the Director has approved the basic information package; and</li> <li>the Director warrants the truth and accuracy of the contents of the basic information package</li> </ul> |  |
| The names and contact details of the issuer's lawyers and accountants.                                                                                                                                                                                   |  |
| A schedule of the issuer's assets and liabilities.                                                                                                                                                                                                       |  |



### ANNEX 3

| <b>SMALL OFFER</b><br><b>BUSINESS PROFILE – _____ [Name of Issuing Company]</b> |  |
|---------------------------------------------------------------------------------|--|
| 1. Short Description of the Business                                            |  |
| 2. Key Products and Services                                                    |  |
| 3. Target Market                                                                |  |
| 4. Business Model                                                               |  |
| 5. Key Risks                                                                    |  |



## ANNEX 4

| <b>SMALL OFFER</b><br><b>INVESTOR EXPRESSION OF INTEREST FORM</b><br><b>[ _____ - Name of Issuing Company]</b> |             |                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Individual Retail Investor Details</b>                                                                      |             |                                                                                                                                                                                          |
| Mr/Mrs/Ms:                                                                                                     | Telephone:  | DOB:                                                                                                                                                                                     |
| Residential Address:                                                                                           | Mobile:     | Occupation:                                                                                                                                                                              |
| Postal Address:                                                                                                | Email:      | TIN:<br><br><i>*A copy of TIN letter/card and another valid photo ID of all individuals listed (Voter ID, Driver's License or Passport) must be submitted with the application form.</i> |
| Relationship to Issuing Company                                                                                |             |                                                                                                                                                                                          |
| Other Relevant Information                                                                                     |             |                                                                                                                                                                                          |
| <b>Wholesale Investor Details</b>                                                                              |             |                                                                                                                                                                                          |
| Company Name:                                                                                                  | Telephone:  | Business Registration No:                                                                                                                                                                |
| Physical Address:                                                                                              | Mobile:     | Principal business activity:                                                                                                                                                             |
| Postal Address:                                                                                                | Email:      | Occupation:                                                                                                                                                                              |
| Contact Person:                                                                                                | Telephone:  | Country established:                                                                                                                                                                     |
| Designation:                                                                                                   | Mobile:     | <i>*A copy of Certificate of Registration and a valid photo ID (Voter ID, Driver's License or Passport of contact person must be submitted with the application form.</i>                |
|                                                                                                                | Email:      |                                                                                                                                                                                          |
| <b>Investment Details:</b>                                                                                     |             |                                                                                                                                                                                          |
| Minimum investment FJ\$                                                                                        |             |                                                                                                                                                                                          |
| Issue Date                                                                                                     | Amount (\$) | Source of Funds                                                                                                                                                                          |
|                                                                                                                |             |                                                                                                                                                                                          |