

# RESERVE BANK OF FIJI



## EMPLOYMENT OPPORTUNITY

The **Reserve Bank of Fiji** is an Equal Employment Opportunity (EEO) Employer and promotes Quality Management through Teamwork (QMT) and related productivity concepts of continuous improvement, team building and customer focus. Our role is to regulate the issue of currency and the supply, availability and international exchange of money; promote monetary stability; promote a sound financial structure; foster credit and exchange conditions conducive to the orderly and balanced economic development of the country; to regulate the insurance industry; and to regulate the capital markets and securities industry.

We are seeking the services of talented individuals who will be able to work as part of a dynamic Team and invite applications for the following position.

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### GRADUATE TRAINEE ANALYST

**CATEGORY 3B SALARY RANGE: \$ 29,404 - \$ 39,782**

**Ref. No: 22/06**

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This position reports to the Manager Financial Inclusion and Market Conduct in the Financial System Development Group. The successful candidate will assist in financial sector development and financial inclusion research, policy development and implementation, monitoring of the National Financial Inclusion Strategy (NFIS) work plan and indicators and collecting, analysing and presentation of financial services data. The role includes preparing papers and reports, undertaking research and policy development, database management, monitoring of NFIS areas of responsibility and secretariat roles in the National Financial Inclusion Taskforce (NFIT) working groups, internal and external presentations and engagements and conducting financial literacy awareness.

The successful candidate must possess a bachelor's degree in Finance, Economics, Statistics, Computer Science or related fields. Requirements include high standard of research, strong presentation, writing and data analytical skills, ability to work under pressure with minimum supervision, must be digitally literate and proficient in Microsoft Office applications [Word, Excel & PowerPoint]. Candidates with practical experience in financial services sector policy development or have been part of a team undertaking development project activities and thrive in an environment that encourages creativity and stakeholder engagement are encouraged to apply.

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### GENERAL INFORMATION

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Applications must be submitted using the Reserve Bank online application form which is available on our website, <https://www.rbf.gov.fj/careers/>. All application letters are to be addressed with the *Position Title* and the *Reference Number* to:

**CONFIDENTIAL**

**The Governor**

**Reserve Bank of Fiji**

**SUVA**

For further information, please contact Ms Sukhia Go, Manager Human Resources on telephone 3223228 or email [sukhia@rbf.gov.fj](mailto:sukhia@rbf.gov.fj)

Hardcopy applications will not be accepted.

**Applications close on Friday 01 July 2022 at 5:00pm.**

Due to the large number of applications received for our vacancies, only successful candidates will be contacted for an interview. We appreciate the time invested in all submitted applications.