

RESERVE BANK OF FIJI



MANAGED INVESTMENT SCHEME REPRESENTATIVE

LICENCE APPLICATION CHECKLIST

REQUIREMENTS	COMMENTS
1. Application Form and Fee: <ul style="list-style-type: none"> Complete application forms: <ul style="list-style-type: none"> ➤ Form B5 Application fee – FJD \$118.27 (VIP) 	<p>Application fee must be submitted with the application form and all other required documents before the application can be assessed.</p>
2. Professional Qualification and Experience: <ul style="list-style-type: none"> Must have appropriate qualifications and experience. 	<p>Minimum requirements:</p> <ul style="list-style-type: none"> Applicant must hold a diploma or certificate or higher qualification in economics, accounting or business related subjects from a tertiary institution approved by RBF; or Applicant has successfully completed a program of study in securities approved by RBF; or Applicant has been dealing in securities or has been engaged in giving advice on securities for a continuous period of at least two years. Submit the following documents: <ul style="list-style-type: none"> (i) Certified copies of academic transcripts and certificates for capital markets industry related diploma or degree; and (ii) Detailed curriculum vitae to ascertain your experience relating to Fiji's capital markets industry.
3. Propriety: <ul style="list-style-type: none"> 2 References (at least <u>one</u> should be independent); and Police Clearance. 	<p>The two (2) references should be as follows:</p> <ul style="list-style-type: none"> 1 character reference; and 1 professional reference relating to your experience in the capital markets industry. <p>Please organise for a police clearance report and the report should be sent directly to:</p> <p>Mr Sailasa Vadiga Manager Policy & Research Financial Institutions Group Reserve Bank of Fiji Pratt Street Private Mail Bag SUVA</p>