

INSURANCE ACT 1998  
FORM 12B  
BALANCE SHEET

NAME OF BROKER: \_\_\_\_\_

YEAR ENDING: 31 DECEMBER \_\_\_\_\_

PARTICULARS	Row	INSIDE FIJI	OUTSIDE FIJI	IN TOTAL
	No.	\$	\$	\$
<b>ASSETS</b>				
Cash on hand	1	_____	_____	_____
Insurance broking account	2	_____	_____	_____
Outstanding premiums:				
- 30 days and under	3	_____	_____	_____
- over 30 days but less than 3 months	4	_____	_____	_____
- over 3 months	5	_____	_____	_____
Prepayments	6	_____	_____	_____
Sundry debtors	7	_____	_____	_____
Other (attach details)	8	_____	_____	_____
<u>Sub-total</u>	(sum 1-8) 9	_____	_____	_____
<b>LOANS * (attach supporting schedules)</b>				
Loans:				
- secured	10	_____	_____	_____
- unsecured	11	_____	_____	_____
Loans to related persons:				
- secured	12	_____	_____	_____
- unsecured	13	_____	_____	_____
Other (attach details)	14	_____	_____	_____
<u>Sub-total (loans)</u>	(sum 10-14) 15	_____	_____	_____
<b>INVESTMENTS * (attach supporting schedules)</b>				
Land and buildings	16	_____	_____	_____
Government securities	17	_____	_____	_____
Bank deposits	18	_____	_____	_____
Debentures with:				
- related persons	19	_____	_____	_____
- non related persons	20	_____	_____	_____
Shares in:				
- related persons	21	_____	_____	_____
- non related persons	22	_____	_____	_____
Other (attach details)	23	_____	_____	_____
<u>Sub-total (investments)</u>	(sum 16-23) 24	_____	_____	_____
<b>FIXED ASSETS</b>				
Motor vehicles	25	_____	_____	_____
Furniture and fittings	26	_____	_____	_____
Computer hardware	27	_____	_____	_____
Computer software	28	_____	_____	_____
Other (attach details)	29	_____	_____	_____
<u>Sub-total (fixed assets)</u>	(sum 25-29) 30	_____	_____	_____

PARTICULARS	Row No.	INSIDE FIJ \$	OUTSIDE FIJ \$	IN TOTAL \$
<b>OTHER ASSETS</b>				
Amounts due from related persons	31			
Other amounts due	32			
Future income tax benefit	33			
Goodwill	34			
Establishment costs	35			
Other (attach details)	36			
<b>Sub-total (other assets)</b> (sum 31-36)	37			
<b>TOTAL ASSETS</b> (sum 31+32+33+34+35+36+37)	38			
<b>LIABILITIES</b>				
<b>Borrowings:</b>				
- borrowings from related persons	39			
- other borrowings	40			
Overdraft	41			
Other (attach details)	42			
<b>Sub-total (loans)</b> (sum 39-42)	43			
<b>PROVISIONS</b>				
Taxation	44			
Dividends / proprietor withdrawals	45			
Doubtful debts	46			
Other (attach details)	47			
<b>Sub-total (provisions)</b> (sum 44-47)	48			
<b>OTHER LIABILITIES</b>				
<b>Amounts due:</b>				
- to insurers	49			
- to reinsurers	50			
- to related persons	51			
Sundry creditors	52			
Other (attach details)	53			
<b>Sub-total (other liabilities)</b> (sum 49-53)	54			
<b>TOTAL LIABILITIES</b> (sum 43+48+54)	55			
<b>NET ASSETS</b> (38-55)	56			
<b>CONTINGENT LIABILITIES</b>				
57				
<b>OWNERS' FUNDS</b>				
Authorised capital	58			
Paid-up capital	59			
Retained profits (loss)	60			
Balance of head office account	61			
Other (attach details)	62			
<b>TOTAL OWNERS' FUNDS</b>	63			

Signature .....  
(Principal Officer / Proprietor)

Signature .....  
(Auditor)

Date .....

Date .....